

Human Services Advisory Committee

Meeting Minutes

Renton City Hall
Council Conference Room, 7th Floor
February 17, 2015, 3:00 p.m.

CALL TO ORDER: Shannon Matson, Chair, called the meeting to order. A quorum was present.

ATTENDANCE: Shannon Matson; Linda Smith; Brook Dodd; Leslie Anderson; Ryan McIrvine; Chad Buechler; Amy Koehl; Kyle Burleigh; Henry Malphus
Excused: Dorothy Capers. City of Renton staff: Karen Bergsvik, Dianne Utecht, Jennifer Jorgenson, John Collum Guest: Berk Consultant Annie Saurwein

1. APPROVAL OF PREVIOUS MINUTES

Linda moved to approve the January Minutes as presented; Leslie seconded; motion carried.

2. HUMAN SERVICES STRATEGIC PLAN

Annie invited the committee members to sign up and attend the remaining World Café Conversations.

Ryan facilitated the first meeting, which Linda and Karen attended. Linda expressed how much she gained from being present and listening to the providers. Karen was impressed with the depth of the responses to the three questions that were presented for discussion.

Annie handed out example sheets explaining the Facilitator's agenda and explained how they typically introduce and run the meetings. She explained the guests will break down to individual tables for discussion of the questions on the Facilitator's agenda. Notes and flip charts are developed along with the responses and are compiled after each conversation is held.

Berk will prepare individual summaries from each meeting and these will be summarized as part of the Strategic Plan process.

3. VICE-CHAIR POSITION

Ryan volunteered to be the Vice-Chair for 2015. Kyle nominated Ryan for the position; motion was seconded by Linda. Motion carried.

4. RESIGNATION AND VACANCY

Karen noted Elyn Blandon had officially resigned as a member of this committee. Two other applicants had been interviewed for the recent vacancies, and the nominating committee agreed that both were qualified, and to contact them to see if they were still interested in the position.

5. MEETING LOGISTICS

Staff will furnish copies of the agenda, handouts, and minutes to the members at each meeting. Karen will survey the members to see if there is a better time for the group to meet.

6. CAPACITY BUILDING

Due to the lack of response to the initial request for proposals, the budget and wording was changed on the Request for Proposals (RFP) for capacity building. Members suggested using graduate students to do this work if we don't get a high response. The proposal responses are due March 6, 2015.

7. 2015 MAYORAL PRIORITIES

Mayor Law has four priorities for 2015; one of which is serving the vulnerable and diverse populations. The homeless population is considered part of the vulnerable populations. Karen reviewed the Homeless Resource list that she compiles for the community.

8. 2014 AGENCY PERFORMANCE REPORT

Dianne presented the year-end report. All of the agencies, except Hero House, met their performance measures for 2014. Hero House ended up serving fewer residents, but with more services. It was decided to reimburse Hero House the full amount of their allocation, even though they did not serve the number of unduplicated residents that they said they would.

9. RENTON DOWNTOWN AND CDBG FUNDS

John Collum from the City's Economic Development Strategic Planning Department was introduced and gave an overview of the Main Street Program and downtown redevelopment being planned using the CDBG funds. They anticipate using \$165,000 in 2015 for the Façade Improvement Program to take care of exterior improvements based on a 50%-50% matching program between the City and the business with a five-year, zero percentage loan. The building has to meet specific criteria for the downtown area and qualify for CDBG funds.

John explained the National Main Street model and that a local group known as Renton Downtown Partners has been formed as a 501c3 organization with the sole purpose of revitalizing downtown.

10. FUTURE MEETING TOPICS

Karen asked the committee to consider the limited time and number of meetings available to deal with so many local and regional issues, plus the desire of the committee to go on site visits to some of the agencies we fund. She wants this to be a topic at an upcoming meeting.

The meeting adjourned at 4:48 p.m.

Respectfully submitted,

Shannon Matson
Chair

NEXT REGULAR MEETING: MARCH 17, 2015, 7th Floor, Renton City Hall
COUNCIL CONFERENCE ROOM